

Nutrition Services

The Barren County School District is committed to providing nutritious, appealing meals and snacks to the students and staff of all Barren County Schools. As part of the Federal School Lunch and Breakfast Programs, all Barren County students are eligible for “no charge” breakfast and lunch prices. For any questions or concerns, please contact the Nutrition Services Director, CheyAnne Fant at 270-651-3787.

- Menus and online payment systems will be available online under the “Lunch Menu/online payment” link on the BC Schools webpage.
- The district will use identical menus for each of the elementary schools, with variations at the high school and middle school, unless otherwise notified.
- The district is bound by the Healthy, Hunger-Free Kids Act in addition to other state and federal regulations related to meal and snack service for our students. Though changes have been made to requirements and regulations, our goal is to provide meals that are healthy and appealing to the student population.
- In addition, competitive food laws and policies have changed over the years to better align with school and district wellness policies like the BC 95210 Wellness Plan.

NO CHARGE BREAKFAST & LUNCH FOR ALL BARREN COUNTY SCHOOLS

- For the upcoming school year, students at Austin-Tracy Elementary, Eastern Elementary, Hiseville Elementary, North Jackson Elementary, Park City Elementary, Red Cross Elementary, Temple Hill Elementary, College Street Campus, Barren County High School/TA and Barren County Middle School will get reimbursable meals and snacks (where available) at no charge for all students.
- **Families of these students will be required to complete a Household Income Form in compliance with this Community Eligibility Provision (CEP) program.**
 - Complete Household Income Form (HIF) each year
 - **ONLY ONE APPLICATION IS NEEDED PER HOUSEHOLD**
 - APPLY AT ANY SCHOOL or Barren County Board of Education
 - Please include all household members on the application.
 - Applications must be completed fully and correctly to be processed.
- Household Income Forms are available at each Barren County School and online under “Forms & Documents” tab. <http://www.barren.kyschools.us/linksForms.aspx>
- Instructions and frequently asked questions regarding applications are included in the form.
- All forms should be returned to the school of enrollment.

If you would like help completing this form, please call the Nutrition Services Department at the Board of Education using the following contact information: Nutrition Services Offices- 270-651-3787

Meal Charge Procedures

Student Meal Charge Accounts

The following preventative measures will apply to student and adult accounts:


- Preventative measures will be taken in order to inform students and parents/guardians of account balances. At the school's discretion current account balances will be distributed to students either bi-monthly or monthly.
- Because the Barren County Board of Education participates in Community Eligibility Provision (CEP) all families should complete a Household Income Form (HIF). These forms are available from the Board of Education and the local schools. If parents have questions about the National School Lunch and Breakfast programs, they should contact the Barren County Board of Education by calling (270-651-3787).
- PREPAYMENT is encouraged and can be made by cash, check, or on-line payment. All payments can be presented to the cashier for credit to your student(s) personal account(s). Checks should be payable to: Name of School-Nutrition Services. On-line payments may be made at District website.
- Nutrition Services staff will notify and/or work with principals, Family Resource and Youth Service Directors, school counselors, and/or teachers to understand the student and parent's situation and if a Household Income Form (HIF) is needed. All families should complete one Household Income Form (HIF) per household.
- Nutrition Services staff will use automated calling system and/or email to notify parents of negative balances.

Adult & Student Meal Charges – Negative Balance

- When negative balances exceeding \$25 occur, a designee from the school cafeteria will make an attempt to contact parent by phone, e-mail, letter, and/or One Call.
- If charges are not paid and the charges reach a \$35.00 limit, the School Nutrition Services Manager and/or the Principal/designee will make a personal contact with the parent/guardian by phone, e-mail, or letter (mailed to residence). A One Call can be issued if payment is not received promptly. In addition, a referral to a Family Resource and Youth Services can be made to assist the family.
- If the account exceeds \$70 and the parent has not made any payment arrangements, the Child Nutrition Services Director/designee will notify the parent/guardian that the account must be brought current within ten (10) day. If there is still no response, the District reserves the right to take any necessary legal action to collect charges owed.
- In the event that a student transfers to a school within the District, the account balance will transfer with the student. If charges are owed, the approved charge policy will remain in effect.
- A LA CARTE PURCHASES and CHARGES shall be restricted by a written document (see form below) signed by a parent/guardian to the School Nutrition Services Manager. Otherwise, charges incurred will be the responsibility of the student's guardian/parent

Any fees related to insufficient funding for checks and/or legal fees will be the responsibility of the student's guardian/parent.

Please read this document carefully.



**Have you heard?
ALL Barren County students
can eat
BREAKFAST & LUNCH for FREE**

You should complete three documents inside this packet:

1. Meal Pricing and Charge Policy-
Everyone must complete and return.



**Required for all
students –
1 per Household**



**Required for all
students –
1 per Household**

2. Household Income Form (HIF)
application--- Please follow the
written instruction sheet. You must
complete a new application each year
to get to help all students get the
benefits of no charge breakfast &
lunch. **ONLY ONE FORM PER
HOUSEHOLD.**



**ONLY IF
NEEDED**

3. Food Allergies & Special Dietary Needs Information
Complete if needed.

Meal Policy & Charge Policy



COMMUNITY ELIGIBILITY PROVISION SCHOOLS ONLY

Please read this form carefully and complete.

Please list all students in household including grades preschool to high school.

ONE FORM PER HOUSEHOLD ONLY

For the 2017-2016 school year, the following Barren County Schools will participate in the Community Eligibility Provision, which allows all students in the following schools to be served breakfast, lunch, and snacks at **no charge**: Austin-Tracy Elementary, Eastern Elementary, Hiseville Elementary, North Jackson Elementary, Park City Elementary, Red Cross Elementary, Temple Hill Elementary, Barren County Middle School, Barren County High/TA School, College Street Campus.

Full Name of Student	School Student Attends	Grade

All students are encouraged by cashiers to get a reimbursable meal in the cafeteria line to comply with the Federal School Lunch and Breakfast Programs.

Students cannot be denied a reimbursable meal, and charges for the reimbursable meals will be as follows:

Meal Prices for Barren County Schools 2017-2018
National School Lunch & Breakfast Programs

Student 1 st Breakfast – No charge	Student 1 st Lunch – No charge
Student 2 nd Breakfast - \$2.25	Student 2 nd Lunch - \$3.25
Adult Breakfast - \$2.25	Adult Lunch - \$3.25

I have read and understand the following:

1. To participate in “No Charge” program each family shall complete a Household Income Form (see attached). Only one form is required per household.
2. All Barren County School students can receive one (1) breakfast, one (1) lunch and one (1) after school snack (where available) at no charge.
3. Any extra meals or a la carte items **cannot** be charged to student accounts unless the student has a positive balance to cover the expense.
4. Students can pay with cash to purchase extra items.
5. Previous meal charges will appear on student accounts and should be paid in full. For billing questions or payment plans, please contact Nutrition Services at (270) 651-3787.
6. Guardians can monitor student lunch and breakfast accounts as well as make online payments by visiting the “My Payment Plus” quick link on the Barren County Schools website (www.barren.kyschools.us).
7. For students with special dietary needs, please complete Food Allergies Special Dietary Needs form in this handout.



Guardian Signature: _____ Date: _____