

## **WHAT IS THE RESULT OF A PETITION BEING FILED?**

The petition will result in a court appearance that must be made with your attorney present. You may also be responsible for court costs at this time.

From this point, the court will give you guidelines and directions on your truancy issues.

If those guidelines are not followed, a contempt motion will be filed with the courts.

**The goal of Barren County Schools is to provide every child with a great education. We are providing this information to help parents and students understand the importance of school attendance. We hope that once a final notice is given, students will not have any more unexcused absences. If this is the case, no further steps will be taken.**



Barren County Schools appreciate the opportunity to work with parents to assist students with understanding the importance of regular attendance at school.

Our schools are committed to working with families and providing the best possible education for every student as we prepare our students for a successful transition from school to adult life.

If you have questions, or need more information, please contact your school or Cortni Crews at the Barren County Board of Education (270) 651-3787.

Barren County Schools  
202 Washington Street  
Glasgow, KY 42141  
Phone: 270-651-3787  
[www.barrenschoools.com](http://www.barrenschoools.com)



**Barren County Schools**

**Barren County Schools**

## **UNDERSTANDING TRUANCY PROCEDURES**

**Answers to your Truancy Questions**



## **WHAT IS THE ACTUAL DEFINITION OF TRUANCY?**

Any child who has been absent from school for three (3) days or tardy for three (3) days without a valid excuse is truant.

## **WHEN DO PROCEDURES FOR TRUANCY BEGIN?**

Students in Kentucky are considered habitually truant on the sixth (6) unexcused absence (KRS 159.150). Barren County Schools will begin the truancy process at six (6) unexcused absences.

A cumulative figure of the total days absent will be used to determine truancy. For example, missing 30% of one day unexcused and 70% of another day unexcused, would equal one full day unexcused absence.

## **WHAT IS THE PARENT'S RESPONSIBILITY AFTER A STUDENT'S ABSENCE?**

Students may submit a signed note from their parent/guardian to excuse an absence.

Students may use up to six (6) of these notes per school year.

For example, if a student misses two days due to illness and returns with a signed note from the parent/guardian, then two of the six allowed parent notes have been used.

Another example, if a student signs in after the school day has begun then a parent note may be used to excuse the tardy with the note counting as one of the six allotted allowance of notes.

To further illustrate, the student might have 1 absence + 2 tardies or 2 absences + 1 tardy and either scenario would equal 3 unexcused absences until the parent note is utilized.

After the six parent notes (absences and/or tardies), students must have a doctor's excuse for any absences.

All parent notes must be written and signed by the parent or guardian. No phone calls will be accepted as parent notes. The parent notes will be kept on file at the school in case of any discrepancies.

## **WHAT ABOUT STUDENT ILLNESS AFTER THE SIX PARENT NOTES HAVE BEEN USED?**

Any absence beyond the six (6) days due to illness must be verified by a doctor's statement in order to be considered excused.

## **WHAT ARE BARREN COUNTY'S PROCEDURES FOR DEALING WITH TRUANCY?**

On the sixth (6) unexcused absence a final notice will be delivered. Students will receive a home visit. The final notice will contain the dates of all absences and note if the absence was excused or unexcused. If you have an acceptable written excuse for a date that is marked unexcused, please fax or hand deliver the excuse to the school. Be sure to fax or deliver the note to the attention of the attendance clerk.

## **WHAT IF I AM NOT HOME WHEN A HOME VISIT IS MADE?**

The final notice will be left near the front door of the premises in a gold door hanger.

## **WHAT HAPPENS IF A STUDENT CONTINUES TO MISS MORE UNEXCUSED DAYS AFTER THE FINAL NOTICE HAS BEEN GIVEN?**

Once the final notice has been given, the parent/guardian and the student should work together to ensure no more unexcused absences. If the student continues to miss, the student along with the parent/guardian will be scheduled for mediation at the court house.